

Mandatory Disclosures

1. Name of the Institution

SMT. B.K.MEHTA IT CENTRE (BCA College)

Address: G. D. Modi Vidyasankul,
Opp. ST Workshop, Nr. Highway, Palanpur(B.K),
Gujarat - 385001
Tele. No. 02742-266348,
Mo: 9426359391
Email: bkmehtabcacollege@yahoo.co.in

2 Name and address of the Trust/Society/Company and the Trustees

BANASKANTHA DISTRICT KELAVANI MANDAL, PALANPUR

Address: G. D. Modi Vidyasankul,,
Opp. ST Workshop, Nr. Highway, Palanpur(B.K),
Gujarat - 385001
Tele. No. 02742-253748,
Email: palanpuoffice@bkdkm.org

Sr. No.	Name
1	Shri Dr. Vikrambhai M. Mehta Chairman
2	Shri Vipul S. Modi, Managing Trustee
3	Shri Kaushikbhai M. Mehta Jt. Managing Trustee
4	Shri Russell A. Mehta Member
5	Shri Milan K. Parikh Member
6	Anish P. Kothari Member
7	Shri Shivrambhai I. Patel, Member The B.k. Mercantile Co-op Bank Ltd.
8	Shri Romy Piyush Mehta Member

3 Name and Address of the Principal

Principal Name: Dr. Namrata S. Gupta

Address: A-3, Devarshi Bunglows, Nr. Akesan Rly Crossing,
Palanpur (B.K)- Guj-385001

Mo: 9426359391

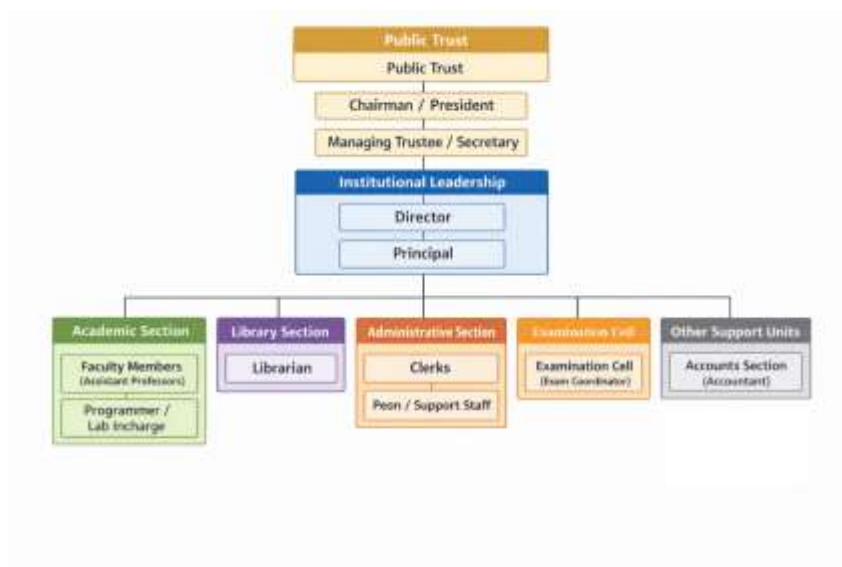
Email: principal@bkmbcacollege.ac.in

4 Name of the affiliating University

HEMCHANDRACHARYANORTH GUJARAT UNIVERSITY, PATAN

5 Governance

Organizational chart



Grievance Redressal mechanism for Faculty, staff and students

The institute has a Grievance Redressal Committee. If a student wishes to express a grievance about another participant or a faculty or staff member, he/she may discuss the grievance with the Grievance Redressal Committee.

Establishment of Anti Ragging Committee

Yes

Establishment of Internal Committee (IC)

Yes

Establishment of Committee for SC/ST

Yes

6. Programme

Name of Programme approved by AICTE

BCA – Bachelor of Computer Application

Total number of Courses

01 (BCA)

For each Programme the following details are to be given (Preferably in Tabular form):

	Number of seats	Duration	Cut off marks	Fee (as approved by the University)
BCA – Bachelor of Computer Application (UG)	180	03 years	40%	Rs. 18000/- Per year

- iv. Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details, if any:

NA

7. Faculty

i. Course/Branch wise list Faculty members: 15

ii. Permanent Faculty: 08

iii. Adjunct Faculty: 07

8. Profile of Principal/Faculty

Sr. No.	Name	Design.	Date of Birth	Educational Qualification	Experience
1	Dr. Namrata S. Gupta	Principal	25/05/1975	B.Sc,MCA, PhD	23 Yrs.
2	Shri Shivcharan C. Malav	Assi.Prof.	17/05/1974	B.Tech., M.Tech	23 Yrs.
3	Shri Parvin V.Ami	Assi.Prof.	13/02/1984	B.Tech,MBA- IS	20 Yrs.
4	Dr.Natvarbhai S Patel	Assi.Prof.	01/06/1983	BCA,MCA, PhD	15 Yrs.
5	Ms. Hardika S. Thakkar	Assi.Prof.	13/07/1980	B.Tech.,M.C.A.	5 Yrs.
6	Shri. Alpeshkumar R. Nai	Assi.Prof.	07/07/1993	BCA, M.Sc(CA & IT), PhD(Pursuing)	5 Yrs.
7	Shri Sudhir S. Chauhan	Comp.Prog.	09/03/1978	B.Com, MCA	20 Yrs
8.	Shri Maheshkumar K. Patel	Comp.Prog.	06-07-1977	B.Tech, M.Tech	25 Yrs.

9. Admission

i. Number of seats sanctioned with the year of approval

180

ii. Number of Students admitted under various categories each year in the last three years

Year	OBC	SC	ST	EWS	PH	GEN	TOTAL
2023-24 (As per HNGU)	80	6	4	34	1	44	169
2024-25 (As per AICTE & HNGU)	76	27	3	26	0	31	163
2025-26 (As per AICTE & HNGU)	102	25	4	27	1	39	198

iii. Number of applications received during last year for admission under Management Quota and number admitted

NA

10. Admission Procedure

Admission Process is carried out by Central Admission System for Higher Education of Gujarat Govt. on GCAS Portal.

11. Information of Infrastructure and Other Resources Available

i. Infrastructure Details

INSTRUCTIONAL AREA

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m ²)
1	Classroom	62
2	Tutorial Room	33
3	Classroom	62
4	Classroom	62
5	Classroom	93
Av Hall	Seminar Hall	132
L1	Language Laboratory	33
Lab-1	Computer Laboratory	105
Lab-2	Computer Laboratory	105
Lab-3	Computer Centre	150

INSTRUCTIONAL AREA - COMMON FACILITIES

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m ²)
Central Library	Library&Reading Room	133
L1	Language Laboratory	33
Lab-3	Computer Center	150

ADMINISTRATIVE AREA

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m ²)
1	Cabin for Head of Dept	20
10	Office All Inclusive	300
11	Housekeeping	10
2	Reception Area	5
3	Other Office	22
4	Board Room	30
5	Central Store	30
6	Maintenance	10
7	Security	10
8	Exam Control Office	30
9	Placement Office	30
Director Office	Principal Directors Office	30
Staff Room1	Faculty Room	25
Staff Room2	Faculty Room	30
Staff Room3	Faculty Room	25

AMENITIES AREA

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m ²)
6	First aid cum Sick Room	10
A	Stationery Store	10
Boys Room	Boys Common Room	75
Boys Toilet 1	Toilet	30
Boys Toilet 2	Toilet	30
C	Cafeteria	150
Girls Room	Girls Common Room	75
Girls Toilet	Toilet	30
Girls Toilet 2	Toilet	20
Open Air Theatre	Auditorium	500
Sports	Sports Club	500

- i. Central Examination Facility, Number of rooms and capacity of each:
04 (60 seats in each room)
- ii. Online examination facility (Number of Nodes, Internet band width, etc.):
Nodes: 171 band width: 40 MBPS)
- iii. Barrier Free Built Environment for disabled and elderly persons :
Yes
- iv. Fire and Safety Certificate :
Yes
- v. Hostel Facilities :
No
- vi. Number of Library books/eBooks/Titles/Journals available (Programme-wise) :

639 Titles 2824 Books, 10 Journal are available

Library Features:

- i. Shared with other BKDKM institutions at G.D. Modi Vidya Sankul
- ii. Part of combined library with 106,435+ books
- iii. Computerized library management (SOUL software)
- iv. OPAC and WebOPAC facility
- v. Digital library access
- vi. Reading room with seating capacity
- vii. Reference section
- viii. Periodicals section
- ix. Inter-library loan facility

LIBRARY & FACILITIES				
LIBRARY BOOKS				
Sr. No.	Programme	COMPUTER APPLICATIONS	Number of Tiles	639
1	Number of Volumes	2824	Number of Journals	10

LIBRARY FACILITIES				
Sr. No.	Working hours from to	11:00 AM to 6:00PM	Reprographic Facility	Yes
1	Current Annual Budget Rs.	15000	Bar Code or RF Tag Book handling ?	Yes
	Reading Room Seating Capacity	90	Library Networking	Yes
	Name of E Journal Subscription	-	Library Management Software	Yes
	Number of Multimedia PCs	10	Total Library Area in Sqm	133.78



APPROVAL PROCESS 2025-26

Extension of Approval (EOA)

F.No. Central/1-44644442438/2025/EOA

Date of Approval: 20-Mar-2025

To,

The Principal Secretary Deptt.
Of Higher & Tech. Education,
Govt. of Gujarat, New Sachivalaya B. No. 5,
7th Floor Gandhi Nagar-382010

Sub: Extension of Approval for the Academic Year 2025-26

Ref: Online application of the Institution submitted for Extension of Approval for the Academic Year 2025-26

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education), Powers delegated in AICTE ACT 1987, (No 52 of 1987) chapter II - u/s 2(g) to regulate Technical and subsequent Regulations of AICTE, I am directed to convey the approval to:

Permanent Id	1-44353103973	Application Id	1-44644442438
Name of the Institution	SMT. B. K. MEHTA IT CENTRE BCA COLLEGE	Name of the Society/Trust	BANASKANTHA DISTRICT KELAVANI MANDAL
Institution Address	G.D.MODI VIDYASANKUL, OPP. ST WORKSHOP, NEAR HIGHWAY, PALANPUR, BANASKANTHA, Gujarat, 385001	Society/Trust Address	BKDKM PALANPUR, PALANPUR, BANASKANTHA, Gujarat, 385001
Institution Type	Private-Self Financing	Region	Central
Year of Establishment	2001		

To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2025-26

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2024-25	Intake Approved for 2025-26	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
-------	---------	--------	-------------------------------------	-----------------------------	-----------------------------	---------------------	---------------------------------------

To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2025-26

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2025-26	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	Hemchandracharya North Gujarat University, Patan	180	No	No

Note:

- A) *The approval of BBA/BCA/BMS courses is on "as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.*
- B) *From next year onwards, the EOA will be issued as per the AICTE norms and not on 'As is where is basis'*

All AICTE approved Institutions are empowered to nurture ecosystems for Skilling (through Vocational courses) via making effective use of existing infrastructure facilities and human resources.

It is mandatory to comply with all the essential requirements as given in APH 2024-27 (Chapter-VI)

Important Instructions

1. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
 - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
 - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
 - iii. Additionally Audited Financial Statements for last 3 Financial years.
2. Reservation Policy of the Central Government (Including EWS) / Respective State Government/ UT as the case shall be applicable to all the Programmes. The concerned State Government/ UT Admission authority shall decide Modalities of Admission.
3. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time are now amalgamated as total intake and shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2024-25 to 2027 for the Total Approved Intake.
4. In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the **Executive Council / General Council as available on the record of AICTE shall be final and binding.**
5. All AICTE institutions are highly encouraged to get NBA/NAAC accreditation. All eligible AICTE institutions are thoroughly encouraged to participate in NIRF ranking process.
6. Deemed to be University: Institutions Deemed to be Universities (Running Technical Education Programmes), it is mandatory to have AICTE approval from the Academic Year 2018-19 in compliance of the Hon'ble Supreme Court Order dated 03-11-2017 passed in CA No.17869- 17870 /2017.
7. AICTE Approved Institutes are encouraged to utilize SWAYAM PLUS Courses up-to 40%
8. Internship is mandatory for all admitted students.
9. AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:
 - a. Parakh: Student Gap analysis portal bases services.
 - b. Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 - c. Course in Indian Languages.
 - d. ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
 - e. Augmenting Utilization of Research Assets (AURA).
 - f. Smart India Hackathon: World's largest Open Innovation Platform.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Gujarat**
2. **The Registrar**,
Hemchandracharya North Gujarat University, Patan**
3. **The Principal / Director,
SMT. B. K. MEHTA IT CENTRE BCA COLLEGE
G.D.Modi Vidyasankul, Opp. St Workshop, Near Highway,**

Palanpur, Banaskantha,
Gujarat, 385001

4. **The Secretary / Chairman,**
BKDKM PALANPUR
PALANPUR, BANASKANTHA
Gujarat, 385001

5. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post/Email. However, a consolidated list of Approved Institutions(bulk) may be downloaded from the respective login id's.

This is a computer generated Statement. No signature Required

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2024-25

Letter of Approval (LoA)

F.No. Central /2024-25/1-44353103973

Date of Approval: 09-May-2024

To,
The Chairman
BANASKANTHA DISTRICT KELAVANI MANDAL
BKDKM PALANPUR,
PALANPUR, BANASKANTHA
Gujarat, 385001

Sub: Letter of Approval for New Institution 2024-25

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 notified by the Council vide notification number F. No. AB/AICTE/REG/2020 dated 4th February, 2020 and amended on 24th February 2021 and norms, standards, procedure and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-44353103973	Application Id	1-44353103973
Name of the Institute	SMT. B. K. MEHTA IT CENTRE BCA COLLEGE	Name of the Society/ Trust/ Company	BANASKANTHA DISTRICT KELAVANI MANDAL
Institute Address	G.D.MODI VIDYASANKUL, OPP. ST WORKSHOP, NEAR HIGHWAY, PALANPUR, BANASKANTHA, Gujarat, 385001	Society/ Trust/ Company Address	BKDKM PALANPUR, PALANPUR, BANASKANTHA Gujarat, 385001
Institute Type	Private-Self Financing	Region	Central

For conduct of the following Courses with the Intake indicate below for the Academic Year 2024-25*

Sr. No.	Level	Program	Course	Affiliating University/ Board	Intake Approved for 2024-25
1	UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	Hemchandracharya North Gujarat University, Patan	180

The approval of BBA/BCA/BMS courses is on "as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.

- The management shall provide adequate funds for development of infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
- The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
- The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
- The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
- No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
- The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution
- The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
- The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
- The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or persons authorized by it.

10. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.
11. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
12. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
 - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
 - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
 - iii. Additionally, Audited Financial Statements for every Financial year on year to year basis.
13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.
18. It is mandatory to comply all the essential requirements as given in APH 2024-25(Appendix 6).
AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:
 - 1. Parakh: Student Gap analysis portal bases services.
 - 2. Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 - 3. Course in Indian Languages.
 - 4. ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
5. Augmenting Utilization of Research Assets (AURA).
6. Smart India Hackathon: World's largest Open Innovation Platform.

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non- adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic year 2022-23. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Gujarat**
2. **The Registrar**,
Hemchandracharya North Gujarat University, Patan**
3. **The Principal / Director,
SMT. B. K. MEHTA IT CENTRE BCA COLLEGE
G.D.Modi Vidyasankul, Opp. St Workshop, Near Highway,
Palanpur, Banaskantha,
Gujarat, 385001**
4. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

****Copy of this letter will not be communicated through post/email. However, provision is made in the portal for downloading letter through Authorized login credentials allotted to concerned State Secretary/ DTE/Registrar.**